



SWIS Referral: Elementary Example

Who								
Student		Referring Sta&			Others Involved			
Name		Name			□None □Peers □Substitute □Teacl		□Staff r □Other	
Context (when and	where)							
Date		Location						
Time	□Classr □Bathro □Art Ro □Comm □Bus	oom Playground/Out		Outdoor :/Field Trip	door □Locker Room □Gym □Music Room □Computer Lab eld Trip □Off Campus □Office		□Gym □Computer Lab □Office	
What Behavior								
Sta&-managed Bel	navior	Admi	nistrator-Mana	iged Beha	avior (Circle	e most imp	pactful to learning/climate)	
□ Inappropriate Language □ Material/Property Misuse □ Physical Contact/ Aggression □ Dress Code Violation □ Tech Violation □ Tardy □ Disrespect* □ Disruption* □ Defiance/ Non-compliance* □ Other		□ Disability/Exceptionality □ Ethnic □ Inappropriate Location □ Threatening Behavior □ Bomb Threat/False Alarm		□Skip Class □Tardy □Theft □Disrespect* □Disruption* □Physical Aggression steristics □Race □Religion □ Sexual nicity □Other □Technology Violation □Property Damage/Vandalism				
Stafj Perceptions and Response Perceived Motivation Actions Taken (Circle most severe)								
Escape/Avoid Adult(s) Pee Tasks/Activities/Sense Obtain Adult Pee Items/Activities/Sense	er(s) ory	□Careg □Resto □Comm □Additi □Classr □In-Sch □Expuls	rence with Stude iver/Guardian Co rative Practice – nunity Service fonal Attendance room Exclusion/I nool Suspension sion	ent ontact Identify Subtyp Restif e Bus S Fime-Out days Actio	□Individu □Request De □Chat □Im tution uspension □Out-of- n Pending	alized Inst for Addit opromptu Circ C C School Su	truction ional Support le □Other]Loss of Privilege]Alternative Placement]Detention spension days]Other	

Notes





SWIS Referral: Sta&-managed (minor) Only Example

WIIO							
Student		Referring Sta&	Others Involved				
Name		Name	□None □P	eers □Staff			
			□Substitute □T	eacher □Other			
Context							
Date			Location				
200							
	Classroom	•	☐Hall/Breezeway	□ Cafeteria			
Time □ Bathroon □ Art Room		□ Playground/Outdoor □ Library	☐ Locker Room	□Gym □Computer Lab			
		•	□Music Room □Computer Lab □Off Campus □Other				
What Behavior		пса престаг Ечентут тега ттр	- On Campus				
Wildt Dellaviol		0.0					
		Sta&-managed Beha	avior				
☐ Inappropriate Language		☐ Material/Property Misuse	☐ Physical Contact/ Aggression				
☐ Dress Code Violation		☐ Tech Violation	□Tardy				
□Disrespect		\square Disruption	□Defiance	□Other			
Stafj Perceptions and R	esponse						
Perceived Motivat		Actions	Taken <i>(Circle most se</i>	verel			
			•				
□Esc Adult(s) □Esc I	` ' _	Restorative Practice – Identify Subty Conference with Student	De □Cnat □Impromptu Circi Individualized Instructio	*			
☐ Esc Tasks/Activ/Sensory		Request for Additional Support		□ Caregiver Contact □ Restitution			
□Obt Adult Attn			Additional Attendance	□ Restitution			
□Obt Peer Attn		Classroom Exclusion/Time-Out		□Othor			
☐Obt Items/Activ/Sensory		Classi colli Exclusion/ Time-Out	Action Fending	□Other			
SWIS Referral	: Sta&-ı	managed (minor)	Only Examp	le			
Who	: Sta&-ı						
Who Student		Referring Sta&	Oth	ers Involved			
Who			Oth	ers Involved Peers Staff			
Who Student		Referring Sta&	Oth	ers Involved			
Who Student		Referring Sta&	Oth	ers Involved Peers Staff			
Who Student Name		Referring Sta&	Oth	ers Involved Peers Staff			
Who Student Name Context Date		Referring Sta&	Oth None	ers Involved Peers Staff			
Who Student Name Context Date	_	Referring Sta&	Oth None P Substitute T	ers Involved Peers			
Who Student Name Context Date	Classroom	Referring Sta& Name	Oth None	ers Involved Peers			
Who Student Name Context Date Time	□Classroom □Bathroom	Referring Sta& Name Distance Learning Playground/Outdoor Library	Oth None	ers Involved Peers			
Who Student Name Context Date Time	□Classroom □Bathroom □Art Room	Referring Sta& Name Distance Learning Playground/Outdoor Library	Oth None	ers Involved Peers			
Who Student Name Context Date Time	□Classroom □Bathroom □Art Room	Referring Sta& Name Distance Learning Playground/Outdoor Library Special Event/Field Trip	Oth None F Substitute T Location Hall/Breezeway Locker Room Music Room Off Campus	ers Involved Peers			
Who Student Name Context Date Time What Behavior	□Classroom □Bathroom □Art Room	Referring Sta& Name Distance Learning Playground/Outdoor Library rea	Oth None	ers Involved Peers			
Who Student Name Context Date Time What Behavior	□Classroom □Bathroom □Art Room	Referring Sta& Name Distance Learning Playground/Outdoor Library rea Special Event/Field Trip Sta&-managed Beha Material/Property Misuse	Oth None	ers Involved Peers			
Who Student Name Context Date Time What Behavior □Inappropriate Language □Dress Code Violation	□Classroom □Bathroom □Art Room	Referring Sta& Name Distance Learning Playground/Outdoor Library rea Special Event/Field Trip Sta&-managed Beha Material/Property Misuse Tech Violation	Oth None P Substitute T Location Hall/Breezeway Locker Room Music Room Off Campus	ers Involved Peers			
Who Student Name Context Date Time What Behavior □ Inappropriate Language □ Dress Code Violation □ Disrespect	□Classroom □Bathroom □Art Room □Common A	Referring Sta& Name Distance Learning Playground/Outdoor Library rea Special Event/Field Trip Sta&-managed Beha Material/Property Misuse	Oth None	ers Involved Peers			
Who Student Name Context Date Time What Behavior □Inappropriate Language □Dress Code Violation □Disrespect Stafj Perceptions and R	□Classroom □Bathroom □Art Room □Common A	Referring Sta& Name Distance Learning Playground/Outdoor Library rea Special Event/Field Trip Sta&-managed Beha Material/Property Misuse Tech Violation Disruption	Oth None P Substitute T Location Hall/Breezeway Locker Room Music Room Off Campus avior Physical Contact/ A Tardy Defiance	ers Involved Peers			
Who Student Name Context Date Time What Behavior □ Inappropriate Language □ Dress Code Violation □ Disrespect	□Classroom □Bathroom □Art Room □Common A	Referring Sta& Name Distance Learning Playground/Outdoor Library rea Special Event/Field Trip Sta&-managed Beha Material/Property Misuse Tech Violation Disruption	Oth None P Substitute T Location Hall/Breezeway Locker Room Music Room Off Campus	ers Involved Peers			
Who Student Name Context Date Time What Behavior Unappropriate Language Dress Code Violation Disrespect Stafj Perceptions and R Perceived Motivat	□Classroom □Bathroom □Art Room □Common A	Referring Sta& Name Distance Learning Playground/Outdoor Library rea Special Event/Field Trip Sta&-managed Beha Material/Property Misuse Tech Violation Disruption Actions Restorative Practice - Identify Subty	Oth None Substitute Cocation Hall/Breezeway Locker Room Music Room Off Campus Avior Physical Contact/ A Tardy Defiance Taken (Circle most sees to Contact Impromptu Circle)	ers Involved Peers			
Who Student Name Context Date Time What Behavior Unappropriate Language Dress Code Violation Disrespect Stafj Perceptions and R Perceived Motivat	Classroom Bathroom Art Room Common A	Referring Sta& Name Distance Learning Playground/Outdoor Library rea Special Event/Field Trip Sta&-managed Beha Material/Property Misuse Tech Violation Disruption Actions Restorative Practice - Identify Subty, Conference with Student	Oth None Substitute Cocation Hall/Breezeway Locker Room Music Room Off Campus Avior Physical Contact/ A Tardy Defiance Taken (Circle most sees Chat Impromptu Circle Individualized Instruction	ers Involved Peers			
Who Student Name Context Date Time What Behavior Unappropriate Language Dress Code Violation Disrespect Stafj Perceptions and R Perceived Motivat Esc Adult(s) Esc III	Classroom Bathroom Art Room Common A	Referring Sta& Name Distance Learning Playground/Outdoor Library rea Special Event/Field Trip Sta&-managed Beha Material/Property Misuse Tech Violation Disruption Actions Restorative Practice - Identify Subty, Conference with Student Request for Additional Support	Oth None Substitute Cocation Hall/Breezeway Locker Room Music Room Off Campus Avior Physical Contact/ A Tardy Defiance Taken (Circle most sees Chat Impromptu Circle Individualized Instruction Community Service	ers Involved Peers			
Who Student Name Context Date Time What Behavior Unappropriate Language Dress Code Violation Disrespect Stafj Perceptions and R Perceived Motivat Under Start Perceived Motivat Un	Classroom Bathroom Art Room Common A	Referring Sta& Name	Oth None Substitute Cocation Hall/Breezeway Locker Room Music Room Off Campus Avior Physical Contact/ A Tardy Defiance Taken (Circle most sees Chat Impromptu Circle Individualized Instruction Community Service Additional Attendance	ers Involved Peers			
Who Student Name Context Date Time What Behavior Unappropriate Language Dress Code Violation Disrespect Stafj Perceptions and R Perceived Motivat UEsc Adult(s) UEsc Tasks/Activ/Sensory	Classroom Bathroom Art Room Common A	Referring Sta& Name Distance Learning Playground/Outdoor Library rea Special Event/Field Trip Sta&-managed Beha Material/Property Misuse Tech Violation Disruption Actions Restorative Practice - Identify Subty, Conference with Student Request for Additional Support	Oth None Substitute Cocation Hall/Breezeway Locker Room Music Room Off Campus Avior Physical Contact/ A Tardy Defiance Taken (Circle most sees Chat Impromptu Circle Individualized Instruction Community Service Additional Attendance	ers Involved Peers			





SWIS Referral: Middle or High Example

Who			•			
Student		Referring Sta&	Others Involved			
Name	_	Name	□None □Subst		□Peers □Teache	□Staff r □Other
Context						
Date			Loc	cation		
Time	□Art Room □Library □Computer Lab □Common Area □Special Event/Field Trip		□Hallway/Breezeway □Playground/Outdoor □Music Room □Voca □Athletic Field/Stadium]Gym]Bus Loading Zone
What Behavior		I				
Sta&-managed Be	havior	Administrator-mana	ged Bel	navior (Cir	cle most im	pactful to learning/climate)
□ Inappropriate Language □ Material/Property Misuse □ Physical Contact/ Aggression □ Dress Code Violation □ Tardy □ Technology Violation □ Defiance/ Non-compliance* □ Disrespect* □ Disruption* □ Other □ *Remember to use our shared school definitions		□ Disability/Exceptionality Use/Possession of		□Lying □Disrespect* □Dress Code Vio □Bullying □Tardy □Threatening Be □Inappr. Location e racteristics □Race □Ethnicity		Physical Aggression Truancy vior Dut of Bounds Area Religion □ Sexual □ Other
Stafj Perceptions a	•	onse				
Perceived Motiva	ation	Actions Taken (Circle most severe)				
Escape/Avoid Adult Attn Peer Attn Tasks/Activities/Sens Obtain Adult Attn Peer Attn Items/Activities/Sens		□ Conference with Student □ Caregiver/Guardian Cont □ Restorative Practice - Ide □ Community Service □ Additional Attendance □ Exclusion/Time-Out □ In-School Suspension □ Expulsion Seclusion/Restraint □ None □ Restrain	tact ntify Subty _days	□Reques: //pe □Cha □Restitu: □Bus Sus □Alterna □Out-of- □Action	at □Impro tion pension tive Place School Sus Pending	ional Support mptu Circle □Conference □Loss of Privilege □Detention

Notes





SWIS Referral: K-12 Example (with custom Äelds)

Please fill out all sections of the form. If information is unknown after follow-up, contact for support. Who Student Referring Sta& Others Involved □None ☐ Peers □Staff Name_ Name Supports □IEP □504 □BIP □ Substitute □Teacher \square Other Context (when and where) Date Location □ Classroom ☐ Distance Learning ☐ Hall/Breezeway □ Cafeteria □Locker Room □Bathroom □ Playground/Outdoor □Gym Time □Library ☐ Music Room ☐ Computer Lab ☐ Art Room □ Common Area □ Special Event/Field Trip □ Off Campus □ Office □Bus ☐ Bus Loading Zone ☐ Parking Lot □Other _ Time out of Instruction \square <5 min \square 6-15 min \square 16-30 min \square 31-60 min \square >1hr Custom/Extra Hallway □east □west □north □south **What Behavior** Sta&-managed Behavior Administrator-managed Behavior (Circle most impactful to learning/climate) ☐ Inappropriate Language □ Abusive/Inappropriate Language □ Academic Dishonesty □Lying ☐ Material/Property Misuse ☐ Dress Code Violation □Skip Class □Tardy □Theft ☐ Physical Contact/ Aggression □ Defiance/Non-compliance □Disrespect □ Disruption ☐ Dress Code Violation □ Fighting ☐ Physical Aggression □Bullying ☐ Tech Violation □Harassment ☐ Technology Violation □Tardv ☐ Threatening Behavior ☐ Property Damage/Vandalism □Disrespect ☐ Inappropriate Location/Out of Bounds Area □ Disruption \square Other $_$ □ Defiance/ Non-compliance □Other _ Stafi Perceptions and Response Perceived Motivation Actions Taken (Circle most severe)

☐ Individualized Instruction

□ Community Service

□Loss of Privilege

☐ Bus Suspension

□ Detention

☐ Request for Additional Support

□Out-of-School Suspension ____ days

□Other Action Taken _____

Notes

Escape/Avoid

□ Tasks/Activities/Sensory

□ Items/Activities/Sensory

☐ Adult Attn

☐Peer Attn

Obtain

☐ Adult Attn

☐ Peer Attn

□Conference with Student

☐ Restorative Practice

☐ Additional Attendance

Restitution

□ Caregiver/Guardian Contact

☐ Classroom Exclusion/Time-Out

☐ In-School Suspension days

□ Expulsion □ Action Pending